

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
MINUTES
REGULAR/PUBLIC BUDGET HEARING MEETING
APRIL 28, 2020**

DISTRICT GOALS - 2019-2020 SCHOOL YEAR

- *Increase academic performance, challenge, and rigor for all learners through targeted intervention, carefully selected learning goals and course placements, enhanced collaborative teaching dynamics, and a differentiated classroom experience.*
- *Increase student mathematics achievement at every level through enhanced teacher pedagogy, thoughtful implementation of 21st-century learning tools, specific data analysis, and a careful program review and replacement strategy.*
- *Continue to improve and increase student writing across the curriculum through elevated expectations, teacher and administrative training, and student supports.*
- *Explore all opportunities for District-wide cost efficiencies in order to maximize funding for District programs.*

Mrs. Lynda Van Dyk, Board President, called to order the Regular/Public Budget Hearing Meeting of the Board of Education at 7:02 p.m., on April 28, 2020, in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence for those suffering during this health pandemic, led the flag salute, and read the Open Public Meetings Act Statement.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

Due to the public health emergency in the State of New Jersey, as declared in Executive Order 103, and as permitted by Assembly Bill 3850, the Board will be suspending its normal meeting procedures this evening and conducting a virtual meeting. Directions for accessing the virtual public meeting were posted on the District website: www.wmtps.org.

The public is invited to attend in the Westbrook School Media Center where social distancing will be maintained, however, no group larger than ten (10) will be permitted.

We very much welcome input from the public; because this is a virtual meeting, public comment will be handled as follows: during the meeting prior to Public Comment, instructions will be displayed on how to join the meeting by phone.

Minutes for the Regular/Public Budget Hearing Meeting of April 28, 2020

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Stillman	Present	Mrs. Dwyer	Present	Mrs. Fritz	Present
Mr. Conklin	Present	Mr. Ofshinsky	Present	Mr. Guarino	Present
Mrs. Stephenson	Present	Mrs. Romeo	Present	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present

There were no members of the public in attendance.

Motion by Mrs. Van Dyk, seconded by Mrs. Romeo, to approve the following Resolution:

BE IT RESOLVED, that the West Milford Township Board of Education hereby approves the suspension of its normal meeting procedures pursuant to Bylaw 131, and authorizes this meeting to be conducted as a virtual meeting, as described in the Statement of Public Notice, due to the public health emergency declared in Executive Order 103, and as permitted by Assembly Bill 3850.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Romeo	Yes	Mr. Conklin	Yes
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Stillman	Yes
Mrs. Stephenson	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. Romeo, seconded by Mr. Ofshinsky, to approve the following Resolution:

RESOLVED, that the Board immediately go into Executive Session for approximately thirty (30) minutes for the purpose of conducting one (1) HIB parent appeal.

The executive session minutes will not be released until such time as the privilege or confidentiality is no long applicable.

VOICE VOTE:

All in Favor.

MOTION PASSED.

The Board adjourned for Executive Session at 7:07 p.m.

VI. EXECUTIVE SESSION RESOLUTION - Continued

The Board returned to the public meeting at 7:55 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Conklin	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mrs. Stephenson	Present	Mrs. Fritz	Present	Mrs. Romeo	Present
Mr. Stillman	Present	Mr. Guarino	Present	Mrs. Van Dyk	Present

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone thanked the Board for their commitment and presented the Public Hearing on the 2020-2021 Budget to the Board and the community. He spoke about a fiscally conservative budget, with the total budget decreasing by 0.28% and the general fund decreasing by 0.38%, with administrative costs lower than the Northern Regional limit, which puts more money into the classrooms.

Dr. Anemone asked Mr. Novak to speak about curriculum highlights. Mr. Novak spoke about ELA and a balanced literacy five year plan, word study program (Grades 3-5), and LinkIt benchmark assessments. He spoke about Math with a K-5 pilot program, as well as LinkIt benchmark assessments. He discussed Science and an increase in enrollment in Physics classes at the High School, and retrofit labs at Macopin with the 6th grade transition. Mr. Novak spoke about Social Studies and Fine and Performing Arts indicating anticipated updates to NJSLS. Mr. Novak concluded with Data Analysis and continued use of multiple measures of student achievement to measure progress, and Distance Learning implications for the 2020-2021 school year.

Dr. Anemone presented a budget timeline and explained how the budget is split into two areas, revenues and expenses, and the impact on our District with state aid reductions. Dr. Anemone then presented local tax levy increases over a nine year period with an average of 1.49%. He also spoke about the 2020-21 preliminary budget and the local tax levy being increased by 2.5%, with the total budget being decreased by 0.38%, as a result of losing approximately \$2 million in state aid.

Ms. Francisco then explained the general fund revenues for 2019-2020 and 2020-2021 showing the changes in each area, and the decrease in State Aid and the budgeted fund balance.

Dr. Anemone then presented the general fund expenses for 2019-2020 and 2020-2021, outlining increases and decreases in all areas of the District, and the tax levy impact. He concluded his presentation highlighting capital projects for 2020-21, and what the future of the District looks like. He emphasized sharply declining State Aid and indicated the State's fiscal year being extended from June 30th to September 30th which may have a negative effect on State Aid for budget year 2020-2021, and lead to additional staffing and program reductions.

Mrs. Van Dyk commented on Trenton revisiting State Aid issues and is hopeful that when it happens, the Governor will revisit the Districts he added to first before taking away even more from a District that has already lost \$1.9 million.

VII. SUPERINTENDENT'S REPORT - Dr. Anemone - Continued

Mrs. Van Dyk indicated she would like to stay on top of this and thanked Dr. Anemone for the recent meeting with Assemblyman Webber. Mrs. Van Dyk stated she wants the Board to know we continue to address state aid with our State Representatives.

Mr. Ofshinsky also discussed the State's finances at this time and how they will not have money to move ahead, and that unless New Jersey receives a lot of Federal aid, there will be layoffs throughout the state.

Mr. Guarino asked for an explanation of all positions under Administration. Ms. Francisco explained it is inclusive of the Board office personnel, all schools, Principals, Supervisors, and Secretaries, including Legal and Communications.

Mrs. Dwyer inquired if there would be further discussion on the budget Dr. Anemone indicated that any additional discussion would be welcomed at this meeting and that the budget must be voted on due to the statutory deadline to the Department of Education.

VIII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

Mr. Novak provided the Board with an update on the current status of our Distance Learning. He indicated the biggest change in the current process is the 4th marking period grading. Dr. Anemone sent a message to the school community, along with each school principal, explaining how we will approach 4th marking period grading and the greater emphasis being placed on participation grading. He noted that at the High School, grade weights were adjusted to consider participation. He and Dr. Anemone are also reminding the school community that if they have concerns, or if students have concerns as to how participation grades are playing out, they should discuss it with their teacher or principal immediately. Mr. Novak commented that with recent feedback from the parents, teachers, and students, we have been able to work to come up with a flexible approach. Mr. Novak also spoke very highly of our staff and their flexibility and willingness to work with their students, Parents, and doing what is in the best interest of the students.

**IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator**

Motion by Mrs. Romeo, seconded by Mr. Ofshinsky, to approve the following Board of Education meeting minutes:

- March 10, 2020 Preliminary Budget Hearing/Special Action Meeting
- March 10, 2020 Executive Session
- March 24, 2020 Workshop/Regular Meeting*

*The Board did not adjourn for Executive Session on 3/24/20

VOICE VOTE: Mrs. Dwyer "Abstained" to the March 10, 2020 Preliminary Budget Hearing/Special Action and Executive Session Meeting Minutes.

All Others in Favor.

MOTION PASSED.

X. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk spoke about the great job the District is doing with Distance Learning, including administrators, teachers and staff, moving everyone forward and taking into the account the needs of the students and families. She thanked Dr. Anemone, Mr. Novak, and Dr. McQuaid for being ahead of the curve and being well prepared.

XI. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Dr. Anemone read a statement received: Tricia Perrulli, 91 Lindys Drive, West Milford. She is an Administrative Assistant in the Transportation Department. Her employment status is being discussed and voted on this evening, but she could not attend the meeting due to the COVID-19 pandemic. She explained her role in the Transportation department and asked the Board not to reduce her hours.

Mr. Winston, Technology Supervisor, confirmed no phone calls were received.

Motion by Mr. Ofshinsky, seconded by Mrs. Fritz, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MR. GUARINO, SECONDED BY MRS. FRITZ, TO ADOPT THE AGENDA, AS PRESENTED AND AMENDED, INCLUDING HAND CARRY.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. OPERATIONS & FINANCE - Mr. Raymond Guarino, Chairperson

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to approve the following agenda item #1:

XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

DISCUSSION: Mr. Stillman inquired about the proposed cuts of the Music Teacher and the reduction in hours for the Administrative Assistant in Transportation. Dr. Anemone provided him with an explanation on these cuts.

Mrs. Dwyer inquired about who will be responsible for the duties of the Math Supervisor. Dr. Anemone explained that it will be a shared approach by the Principals, the Vice Principals and the Central Office staff, and possibly a Lead Teacher will be reviewed and discussed.

Mrs. Romeo commented that she sees the proposed cuts are spread out on all levels, and that it is not easy to do. She did inquire about clubs and athletics, and what cuts will be affecting our students. Mrs. Romeo also commented on summer hours. Dr. Anemone responded to her inquiries.

1. **WHEREAS**, the tentative budget was adopted at the Public Meeting of the West Milford Township Board of Education, on March 10, 2020, and advertised in accordance with statute for a public hearing to be held on April 28, 2020;

NOW, THEREFORE, BE IT RESOLVED, by the West Milford Township Board of Education, County of Passaic, that the **2020-2021 DISTRICT BUDGET** be approved as follows:

General Fund	\$ 73,605,761
Special Revenue	\$ 1,174,663
Debt Service	\$ 605,625
TOTAL BUDGET	\$ 75,386,049

BE IT FURTHER RESOLVED, that the following **GENERAL FUND AND DEBT SERVICE TAX LEVIES** be approved to support the 2020-2021 Final Budget:

General Fund	\$ 57,515,848
Debt Service	\$ 299,710
TOTAL	\$ 57,815,558

BE IT FURTHER RESOLVED, that included in the Local Tax Levy is utilization of banked cap in the amount of \$280,566 to help support the higher than anticipated increase in health insurance benefits. The implementation of this cost center will be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

BE IT FURTHER RESOLVED, that the West Milford Township Board of Education approves the Withdrawal from Capital Reserve for Other Capital Projects in the amount of \$504,551 to be used towards the local share of various school facility projects.

BE IT FURTHER RESOLVED, that included in the Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects is \$504,551 that is for other capital projects including replacement of the well at Macopin School in the amount of \$150,000 and the district's share of the replacement of the turf field and running track in the amount of \$354,551.

XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

1. (Continued)

The total cost of these projects is \$859,102 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

BE IT FURTHER RESOLVED, that the West Milford Township Board of Education approves the Withdrawal from Maintenance Reserve for Budgeted Required Maintenance in the amount of \$100,000.

BE IT FURTHER RESOLVED, the budget is in conformity with regulations promulgated by the Department of Education.

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mr. Conklin	Yes
Mrs. Fritz	Yes	Mr. Stillman	Yes	Mrs. Dwyer	Abstain
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to approve the following agenda items #2 through #9: (**ITEM #10 WAS PULLED AND REMOVED FROM THE AGENDA**)

2. The recommendation of the Superintendent to approve the following Resolution Opposing Delay in Transmission of Property Tax Revenue to School Districts:

WHEREAS, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

WHEREAS, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process and bringing it to a halt; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

WHEREAS, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

2. (Continued)

WHEREAS, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes – e.g., municipal, school, county, fire district – and these obligations must continue to be met; and

WHEREAS, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

WHEREAS, the West Milford Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

NOW, THEREFORE, BE IT RESOLVED that the West Milford Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the Legislative District’s representatives in the State Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.

3. The recommendation of the Superintendent to approve the following Resolution:

BE IT RESOLVED, that the West Milford Board of Education approves the Estoppel Agreement with **GREENSKIES CLEAN ENERGY, LLC**, which is incident to the Solar Energy Services Agreement with Eznergy NJ LLC, approved by the Board on July 23, 2019; and

BE IT FURTHER RESOLVED, that the Board President is authorized to sign the document on the Board’s behalf. (Documentation provided electronically.)

4. **BE IT RESOLVED**, that the Board ratifies the decision of the Business Administrator and Superintendent to cancel the following bid openings scheduled for April 16, 2020: Package 1 – HVAC Armor-Refurbish Condensing Units/Refurbish Cooling Tower; Package 2 – Building Envelope Upgrades; Package 3 – Roof Restoration (3 schools); Package 4 – Kitchen Hood Control Upgrades; and authorizes the Business Administrator to re-bid these projects as soon as is practicable.

5. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, every New Jersey school district must submit an updated **LONG RANGE FACILITY PLAN** to the Commissioner of Education; and

WHEREAS, regulations require that every Board of Education must approve of the submission of this plan;

XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

5. (Continued)

NOW, THEREFORE, BE IT RESOLVED, that the West Milford Board of Education accepts and authorizes **SETTEMBRINO ARCHITECTS**, Red Bank, New Jersey, to submit a **REVISED** Long Range Facilities Plan for the West Milford School District to the Commissioner of Education; and

BE IT FURTHER RESOLVED that the Superintendent and the School Business Administrator, in accordance with regulation, shall provide an advisory copy of this plan to the local planning board.

- 6. The recommendation of the Superintendent to accept a proposal from **FIELD TURF USA, INC.**, Calhoun, Georgia, through **KEYSTONE PURCHASING NETWORK (KPN)**, KPN Contract #201801-01, for the replacement of the field turf and repair of the synthetic track at McCormack Field, at a cost of \$648,324.00, plus permit costs and reimbursable expenses, if needed. (Documentation provided electronically.)
- 7. The recommendation of the Superintendent to approve the renewal of an agreement with **ON SCENE TECHNOLOGIES, INC.**, Ramsey, New Jersey, for the renewal of Share 911 Software Platform: K-12 Education for the 2020-2021 school year, in the amount of \$15,000.00. (Documentation provided electronically.)
- 8. The recommendation of the Superintendent to approve an agreement with **E-RATE CONSULTING, INC.**, Montclair, New Jersey, for consulting and process management services in the amount of \$5,000.00 for Category I applications and 3% of funding disbursed or the minimum of \$3,250.00 for Category II applications, for the 2020-2021 school year.
- 9. The recommendation of the Superintendent to approve the award of a contract for the purchase of Digital Copier and Digital Multifunctional Units and Related Services, to **ATLANTIC TOMORROW'S OFFICE**, Bloomfield, New Jersey, State Contract #G40467, for a purchase price of \$225,600.00, and to finance said purchase through **MUNICIPAL CAPITAL CORPORATION**, with a 60 month lease/purchase agreement. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #2 THROUGH #9:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mr. Conklin	Yes	Mr. Stillman	Yes
Mrs. Fritz	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

ITEM #10 WAS PULLED AND REMOVED FROM THE AGENDA.

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to approve the following agenda item #11:

- 11. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **April 28, 2020**, in the amount of \$3,440,221.24. (Documentation provided electronically.)

XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

ROLL CALL FOR ITEM #11:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mr. Stillman	Yes	Mr. Ofshinsky	Yes
Mrs. Dwyer	Yes	Mr. Conklin	Yes	Mrs. Fritz	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to approve the following agenda item #12:

12. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **April 28, 2020**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2019-2020** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$263,470.11.

ROLL CALL FOR ITEM #12:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Romeo	Yes	Mr. Ofshinsky	Yes
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mrs. Fritz	Yes
Mrs. Dwyer	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mr. Conklin, to approve the following agenda item #13:

13. The recommendation of the Superintendent to approve the **PAYROLL** of March 31, 2020, and April 15, 2020, in the amount of \$4,114,153.09. (Documentation provided electronically.)

ROLL CALL FOR ITEM #13:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Abstain	Mr. Conklin	Yes	Mr. Stillman	Yes
Mrs. Fritz	Yes	Mrs. Dwyer	Yes	Mrs. Romeo	Abstain
Mrs. Stephenson	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mr. Conklin, to approve the following agenda item #14:

XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

14. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **April 28, 2020** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer’s Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$14,780,769.28 as of March 31, 2020; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer’s Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL FOR ITEM #14:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Fritz	Yes	Mrs. Dwyer	Yes
Mr. Stillman	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to approve the following agenda item #15:

15. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of March 31, 2020, after review of the Secretary’s Monthly (A-148) Report and Treasurer’s Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEM #15:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Romeo	Yes	Mrs. Fritz	Yes
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Stillman	Yes
Mrs. Stephenson	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

Motion by Mrs. Fritz, seconded by Mrs. Romeo, to approve the following agenda items #1 through #37:

DISCUSSION: Mrs. Stephenson spoke about item #37, and her admiration for Carol Formica. She thanked her for taking care of her children as school nurse at Westbrook and wished her well in her retirement.

Mr. Guarino spoke about item #36. He thanked Laura Oakes for years of service to our school district. Mr. Guarino also inquired about item #31, eliminating a district music teaching position. He asked if there is a retirement in the music department, would the position be open for that individual to return to the District. Dr. Anemone explained that this individual would return.

Mrs. Fritz also spoke about item #37, and thanked Mrs. Formica for her years of service and taking care of her two children at Westbrook School. She commended her for communicating with parents during this pandemic, and wished her luck in her retirement.

1. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (March 2020)**, for a leave of absence for **KATE BABULA**, Bus Driver, Transportation, without pay under the Family Medical Leave Act, retroactive from **March 23, 2020**, through June 25, 2020. (Maternity)

NOTE: The employee may return prior to the above date pending medical certification.

2. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (February 2020)**, for a leave of absence for **JOHN GALLOWAY**, Bus Driver, Transportation, with pay using sick and personal days effective February 7, 2020, through March 23, 2020, then without pay under the Family Medical Leave Act effective March 24, 2020, through **June 14, 2020**. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

3. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **ASHLEY BAUMGARTNER**, Grade 2 Teacher, Westbrook School, unpaid leave of absence effective May 18, 2020, through November 30, 2020. (Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

4. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **DANIELLE MAURER**, Replacement Grade 2 Teacher, Westbrook School, at the per diem rate of \$150.00, with health benefits, effective May 18, 2020, through June 19, 2020, per Board of Education Agreement. (Replaces Baumgartner) Account: 11-120-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

5. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **AMANDA MENIER**, Building Aide, Westbrook School, 3.5 hours per day, not to exceed nine (9) days, at her present hourly rate, for the 2019-2020 school year.
6. The recommendation of the Superintendent to approve the following addition to the certified personnel list of **SUBSTITUTE TEACHERS/HOME INSTRUCTORS/COACHES/NURSES/SPECIAL PROJECTS** for the 2019-2020 school year effective April 29, 2020, through June 30, 2020:

MEGAN JOHNSON (Teacher)
7. The recommendation of the Superintendent to approve the following addition to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2019-2020 school year effective April 29, 2020, through June 30, 2020:

MEGAN JOHNSON (Secretary, Special Class, Building, Cafeteria & SACC Aides)
8. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED ADMINISTRATIVE PERSONNEL**, effective July 1, 2020, through June 30, 2021, per Board of Education Agreement. (See folder insert.)
9. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **CERTIFICATED ADMINISTRATIVE and SUPERVISORY PERSONNEL**, effective July 1, 2020, through June 30, 2021, per Board of Education/WMPA Agreement. (See folder insert.)
10. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED ADMINISTRATIVE PERSONNEL and SUPPORT STAFF**, effective July 1, 2020, through June 30, 2021, per Board of Education Agreement. (See folder insert.)
11. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED BOARD OFFICE UNIT PERSONNEL**, effective July 1, 2020, through June 30, 2021, per Board of Education/Unaffiliated Board Office Unit Agreement. (See folder insert.)
12. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **SECRETARIAL and BUILDING AIDE PERSONNEL**, effective July 1, 2020, through June 30, 2021, per Board of Education/WESA Agreement. (See folder insert.)
13. The recommendation of the Superintendent to approve the reappointment of **TENURED CERTIFIED TEACHING PERSONNEL**, effective July 1, 2020, through June 30, 2021, per Board of Education/WESA Agreement. (See folder insert.)
14. The recommendation of the Superintendent to approve the reappointment of **NON-TENURED CERTIFIED TEACHING PERSONNEL**, effective July 1, 2020, through June 30, 2021, per Board of Education/WESA Agreement. (See folder insert.)
15. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **SPECIAL EDUCATION CERTIFIED TEACHING PERSONNEL**, effective July 1, 2020, through June 30, 2021, per Board of Education/WESA Agreement. (See folder insert.)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

- 16. The recommendation of the Superintendent to approve the reappointment of **SPECIAL CLASS AIDES**, effective July 1, 2020, through June 30, 2021, per Board of Education/WMTAA Agreement. (See folder insert.)
- 17. The recommendation of the Superintendent to approve the reappointment of **SCHOOL BUS/VAN DRIVERS**, effective July 1, 2020, through June 30, 2021, per Board of Education/WMBDA Agreement. (See folder insert.)
- 18. The recommendation of the Superintendent to approve the reappointment of **SPECIAL USE VEHICLE DRIVERS**, effective July 1, 2020, through June 30, 2021, at the per diem rates in accordance with the employment terms established by the Board of Education/Special Use Vehicle Drivers Agreement:

DIANE BIDWELL
MILDRED DeGROAT
NANCY WORDEN

- 19. The recommendation of the Superintendent to approve the reappointment of **VEHICLE AIDES**, Transportation, effective July 1, 2020, through June 30, 2021, per Board of Education/WMBDA Agreement. (See folder insert.)
- 20. The recommendation of the Superintendent to approve the following **SUBSTITUTE SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS/VEHICLE AIDES** for the 2020-2021 school year, effective July 1, 2020, through June 30, 2021:

School Bus/Van/Special Use Vehicle Drivers

MICHAEL CORTER	THOMAS O'BRIEN
MARK DeRISSIO	TRICIA PERRULLI
DARNISS FUCCI	CARL SWALLING
DANIEL MEGLETTI	KAREN WILM
LAURIE KLIMEK	

Vehicle Aides

LORI KELLEY
KATHLEEN VERES

- 21. The recommendation of the Superintendent to approve the reappointment of **CUSTODIAL/MAINTENANCE and TRANSPORTATION MECHANICS PERSONNEL**, effective July 1, 2020, through June 30, 2021, per Board of Education/WMCMA Agreement. (See folder insert.)
- 22. The recommendation of the Superintendent to approve the reappointment of **CAFETERIA KITCHEN WORKERS**, effective July 1, 2020, through June 30, 2021, per Board of Education/WMCWA Agreement. (See folder insert.)
- 23. The recommendation of the Superintendent to approve the reappointment of **CAFETERIA AIDE PERSONNEL**, effective July 1, 2020, through June 30, 2021, per Board of Education/WMCAA Agreement. (See folder insert.)
- 24. The recommendation of the Superintendent to approve the reappointment of **SCHOOL AGED CHILD CARE PROVIDERS (SACC)**, effective July 1, 2020, through June 30, 2021, per Board of Education Agreement. (See folder insert.)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

25. The recommendation of the Superintendent to approve certified personnel as **SUBSTITUTE TEACHERS/HOME INSTRUCTORS/NURSES/COACHES/SPECIAL PROJECTS**, for the 2020-2021 school year. (See folder insert.)
26. The recommendation of the Superintendent to approve non-certified personnel as **SUBSTITUTE SECRETARIES/BUILDING AIDES/SPECIAL CLASS AIDES/CAFETERIA AIDES/SACC AIDES** for the 2020-2021 school year. (See folder insert.)
27. The recommendation of the Superintendent to approve the following **SUBSTITUTE CUSTODIANS**, for the 2020-2021 school year, effective July 1, 2020, through June 30, 2021, at an hourly rate of \$15.00:

Employee

GREGG BAKELARR	LIAM LAKARDIS
EDWARD BENDER	FRED LATRONICA
JUAN CAZORLA	JANE LOMBARDO
THOMAS CLOSSEY	ROBERT MANNING
JUSTIN COX	GERALD McGOVERN
CATHERINE DOHM	ARTHUR McQUAID
ELVIRA FETI	DANIEL MEGLETTI
JASON FREDERICKS	CHRISTOPHER ROCKEY
JOAN MARIE FREDERICKS	CHRISTOPHER SHAW
MARK GANGI	WARREN SIEBER
MATTHEW GRIEVES	JAMES SPRAGUE
AARON GUARDUCCI	DORA SWACKHAMMER
SCOTT HARTY, JR.	PROCOPIOS TSAKOTELIS
JEFFREY HYDE	JOSEPH YUHAS

28. The recommendation of the Superintendent to approve the renewal/additions of **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2020-2021 school year. (See folder insert.)
29. The recommendation of the Superintendent to approve a **DECREASE OF ASSIGNMENT** for **TRICIA PERRULLI**, from 1.0 Administrative Assistant, Transportation Department, to 0.5 Administrative Assistant, Transportation Department, at the annual salary of \$26,163.00, without health benefits, effective July 1, 2020, through June 30, 2021, per Board of Education/ Unaffiliated Board Office Unit. Account: 11-000-270-160-10-10-000
30. **RESOLVED**, that the Board of Education hereby eliminates one (1) District administrative position, District-wide, pursuant to N.J.S.A. 18A:28-9, for reasons of declining enrollment, efficiency and economy; and

BE IT FURTHER RESOLVED, that Employee ID#4899 is hereby consequently reduced in force, pursuant to N.J.S.A. 18A:28-9 for the above reasons, effective June 30, 2020.

31. **RESOLVED**, that the Board of Education hereby eliminates one (1) District Music teaching position District-wide, pursuant to N.J.S.A. 18A:28-9, for reasons of declining enrollment, efficiency and economy; and

BE IT FURTHER RESOLVED, that Employee ID#4345 is hereby consequently reduced in force, pursuant to N.J.S.A. 18A:28-9 for the above reasons, effective June 30, 2020.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

32. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS** for the 2020-2021 school year, effective September 1, 2020, through June 30, 2021:

<u>Employee</u>	<u>From</u>	<u>To</u>
JOYCE RILEY (PC#90.08.25.AMF) Account: 11-000-213-104-10-10-645	Nurse Marshall Hill	Nurse Macopin
JOANNA REILLY (PC#90.04.25.AMI) Account: 11-000-213-104-10-10-645	Nurse Highlander Academy/ High School	Nurse Marshall Hill

33. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2019-2020 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
SABRINA ARNOLD	\$400.00	Deena Accardi
JOELLE SARNELLA	\$833.33	Kathryn Hess

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

34. The recommendation of the Superintendent to approve the following **COLLEGE STUDENT** for the purpose of clinical internship experience for the 2020-2021 school year, at no cost to the district:

<u>Student</u>	<u>College</u>	<u>Course</u>	<u>Timeframe</u>
ERICA TULLO	Nyack College	High School Social Work	September 2020 - April 2021 21 hours per week

35. The recommendation of the Superintendent to approve **SHERRY SCHWARTZ** to **INTERN** with Bill Kane, Principal, Maple Road School, May-August 2020, at no cost to the District.
- (36.) The recommendation of the Superintendent to accept, with regret, the resignation of **LAURA OAKES**, Education Technology Facilitator K-12, District-wide, effective June 30, 2020, for the purpose of retirement.
- (37.) The recommendation of the Superintendent to accept, with regret, the resignation of **CAROL FORMICA**, Nurse, Westbrook School, effective July 1, 2020, for the purpose of retirement.

ROLL CALL FOR ITEMS #1 THROUGH #37:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Yes	Mr. Conklin	Yes	Mr. Stillman	Yes***
Mrs. Romeo	Yes*	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. Stephenson	Yes	Mr. Guarino	Yes**	Mrs. Van Dyk	Yes****

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #37 (continued):

- *Mrs. Romeo "Abstained" on items #12 and #13.
- **Mr. Guarino "Abstained" on items #13 and #29.
- ***Mr. Stillman voted "No" to items #29 and #31.
- ****Mrs. Van Dyk "Abstained" to items #12, #13 and #21.

The MOTION PASSED.

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to approve the following agenda items #1 through #6:

DISCUSSION: Mrs. Van Dyk thanked Dr. Anemone for the adjustments to the school calendar for 2019-2020.

1. **WHEREAS**, West Milford Township Public Schools thanks its faculty and staff for going above and beyond their duty during a National and State emergency with the COVID-19 pandemic; and

WHEREAS, the faculty and staff spend countless hours preparing virtual classroom lessons, counseling and advising our students, and supporting our community;

NOW, THEREFORE, BE IT RESOLVED that West Milford Township Public Schools asks all members of the community to express its appreciation to our faculty and staff for their dedication and devotion to the students and community of West Milford Township, New Jersey.

2. The recommendation of the Superintendent to approve the following adjustments to the **2019-2020 SCHOOL/DISTRICT CALENDAR:**

June 18, 2020	Thursday	Macopin Promotion Ceremony
June 19, 2020	Friday	High School Graduation
June 19, 2020	Friday	Last Day for Students & Staff
June 22, 2020	Monday	Supplemental Professional Development Day - Staff Only

NOTE: All schools will have early dismissal June 17, 18 and 19, 2020. Macopin Promotion will be held at 7:00 p.m., and High School Graduation will be at 6:45 p.m., on their respective dates.

3. The recommendation of the Superintendent to approve **HIGHLAND PSYCHIATRIC ASSOCIATES** to provide a psychiatric evaluation for student #72033.
4. The recommendation of the Superintendent to approve the re-adoption of the **MARSHALL MODEL** for Teacher Evaluations for the 2020-2021 school year.
5. The recommendation of the Superintendent to approve the re-adoption of the **MLPR/MPPR** for Administrator Evaluations for the 2020-2021 school year.

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

6. The recommendation of the Superintendent to approve the re-adoption of the **SPECIALIST RUBRICS** for Teacher Evaluations for the 2020-2021 school year.

ROLL CALL FOR ITEMS #1 THROUGH #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Fritz	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to approve the recommendation of the Superintendent to accept the decision to overturn HIB appeal 2020/M-4.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Conklin	Yes	Mr. Guarino	Yes	Mrs. Stephenson	Yes
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Stillman	Yes
Mrs. Fritz	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XVI. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Guarino/Mr. Stillman - No report.

Safety - Mrs. Van Dyk - No report.

Superintendent's Roundtable - Mrs. Dwyer/Mrs. Van Dyk/Mrs. Fritz - No report.

Passaic County School Boards Association - Mrs. Van Dyk/Mrs. Dwyer - No report.

New Jersey School Boards Association - Mrs. Van Dyk/Mrs. Dwyer - No report.

Legislative - Mr. Ofshinsky provided information to the Board on several items being discussed in the legislature related to the COVID-19 pandemic, including virtual instruction, meals, use of technology, OPRA responses to be delayed, remote meetings, and broadband access for people who do not have it. He also spoke about two other areas - the Economic Development Authority to create a loan program for electric school buses, and expanding the apprentice shop needs in the schools. He also commented on the resolution that was approved this evening with regard to opposing delay in transmission of property tax revenue to school districts - Assembly Bill 3902.

Technology Oversight - Mr. Guarino - No report.

XVI. COMMITTEE REPORTS/LIAISONS - Continued

Township/Board of Education Joint Committee - Mrs. Dwyer/Mrs. Van Dyk
No report.

West Milford Municipal Alliance (formerly CASA) - Mrs. Romeo/Mrs. Stephenson -
Mrs. Romeo indicated the WMMA has been very busy changing dates on various
events. She spoke about a presentation they will offer via Zoom on Stress,
Mental Health, and Self-Care. She stated it is open to the community, and if
anyone is interested they can contact the WMMA (CASA) or the Highlands Family
Success Center. She also spoke about WMMA discussing a virtual health fair
and other activities during their virtual meeting.

XVII. OLD BUSINESS

Motion by Mrs. Fritz, seconded by Mr. Ofshinsky, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVIII. NEW BUSINESS

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a
legitimate interest in the actions of the Board for the purpose of addressing
any subject matter pertinent to and/or directly related to the operation of
the West Milford Public School District. Members of the public who have
requested to speak prior to the meeting will be recognized by the chair
first. Each speaker will be given five (5) minutes, for a period of thirty
(30) minutes; and then time permitting, other public comment limited to five
(5) minutes per speaker will be allowed, until the thirty (30) minute period
transpires. All speakers are asked to sign the register provided and give
their full name, spell their last name, group affiliation, if appropriate,
and provide their address. Issues raised by members of the public may or may
not be responded to by the Board. All comments will be considered and a
response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the
rights of other individuals when speaking. Specifically, comments regarding
students and employees of the Board are discouraged, and the Board and the
Administration will not respond to them. Students and employees have
specific legal rights afforded to them by the laws of New Jersey. The Board
is not responsible and is not liable for any comments made by members of the
public. Members of the public should consider their comments in light of
the legal rights of those affected or identified in their comments. Members
of the public are reminded that they are legally responsible and liable for
their comments.

Mr. Winston, Technology Supervisor, confirmed no phone calls were received.

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

Motion by Mr. Guarino, seconded by Mrs. Fritz, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board did not adjourn for a second Executive Session.

XX. ADJOURNMENT

Motion by Mrs. Romeo, seconded by Mrs. Ofshinsky, to adjourn the meeting at 9:34 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary